

LYNCHBURG PLANNING COMMISSION

December 1, 2004

4:00 p.m. 2nd Floor Training Room, City Hall

Lynchburg Planning Commission Public Participation Policy at Meetings Public Hearings

1. The presentation by the Petitioner's representative(s) will be a maximum of ten (10) minutes. If it would be difficult to fully explain a complex proposal orally within the time limit, it is recommended that the petitioner submit in advance to the Planning Division staff written information that can be mailed to the Commission members.
2. Comments from a speaker representing an opposition group will be a maximum of ten (10) minutes.
3. Subsequent individual citizens wishing to speak will be allowed a maximum of three (3) minutes each.
4. At the end of the public hearing, each side will be allowed a maximum of three (3) minutes for final comments.
5. The Commission would prefer not to hear speakers whose comments are repetitive or are irrelevant to the petition at hand, but will recognize the number of people present in support or in opposition to the petition.
6. When the public hearing comments are completed for an item, the Chair will declare that the hearing is closed. The Commission will then go into a business session on that item, during which the public may remain present but will not be allowed to speak.
7. The Commission Chair will firmly and fairly enforce the above rules.

Other Agenda Items

The Commission agenda will frequently contain items which are not listed as public hearings. Such non-public hearing items include proposed subdivision plats, public street dedications, and street names. Public comments on such items are generally not encouraged. However, the Commission may at its discretion allow citizens to speak according to the rules listed above.

1. Approval of the Minutes of the November 11, 2004 meeting.
2. Subdivision, Street Dedication, Street Namings, Street Vacation
 - a. In the interest of eliminating obvious areas of conflict from current street names, minimizing the risk to the safety of the general public and assuring that any proposed change is designed to affect the fewest possible number of property owners, the Department of Community Planning and Development has proposed to rename "Woodland Circle," to "Beverly Hills Circle."
3. Public Hearings
 - a. Petition of Lynchburg College for a conditional use permit at 201 Bell Street, 224, 350 Vernon Street, 1123 McCausland Street, 121 Thomas Road, 310, 416, 432 Lakewood Street & 333 College Street to allow college operated student housing for four (4) to eight (8) students in an R-2, Low-Medium Density Residential District.
 - b. Consideration of amending Section 35.1-12, General of the Zoning Ordinance to allow the City Manager to appoint a Zoning Administrator who shall be responsible for the administration and enforcement of the Zoning Ordinance and who shall have all of the responsibilities, duties and powers set forth in Title 15.2, Chapter 22, Article 7, and in particular, Section 15.2-2286 of the Code of Virginia, and any successors or amendments thereto.
 - c. Consideration of holding a closed session to discuss appointments to the Citizens Monitoring Committee.
4. Old/New Business
 - a. Appointment of members to the Citizens Monitoring Committee.
5. Next Regular Meeting Date – December 22, 2004 – 4:00 p.m.